

2020 SECONDARY ASSISTANCE SCHEME PUBLIC SCHOOLS Applications close 9 April 2020

GENERAL INFORMATION

The Western Australian Department of Education provides an allowance to assist eligible families with secondary schooling costs.

Parents/guardians must apply for the Secondary Assistance Scheme each school year (annually) – applications do not carry forward to future years.

To be eligible for the allowance the parent/guardian must hold a Department of Human Services (Centrelink) or Veterans' Affairs card that represents a statement of income for the family.

The allowance consists of two components:

- \$115 Clothing Allowance paid directly to the parent/guardian or the school.
- \$235 Educational Program Allowance paid directly to the school.

Application is made by the parent or guardian for student/s enrolled in Years 7–12 studying a full time secondary course at a Western Australian public school.

ELIGIBILITY CRITERIA

Parent or Guardian must hold one of the following cards:

- Centrelink Health Care Card
- Centrelink Pensioner Concession Card
- Veterans' Affairs Pensioner Concession Card

Please Note: The only Veterans' Affairs Card that meets the criteria is a blue card that is issued annually and expires in December each year. This card is income means tested.

The parent/guardian must be the holder of a card that is valid some time during first term. Students must be listed on claimant's card (except for some year 11 and 12 students, or in cases of disability/health reasons). In this instance, the school must sight both concession cards. The only exception to this is when a student holds their own health care card and has been declared independent by Centrelink (e.g. Living Away from Home). In this instance, a letter of confirmation from Centrelink needs to accompany the application.

The allowance is paid up to and including the year the student turns 18 years of age i.e. students born in 2001 or before are ineligible in 2020.

APPLICATION FORMS

Application forms should not be altered and are to be completed at the school during Term 1 only. If the form is completed prior to the commencement of Term 1 the school must complete the enrolment confirmation section to confirm attendance. (Forms dated by the school prior to Term 1, 2020 will not be accepted). Please ensure you keep a photocopy of the signed form for school records.

LATE APPLICATIONS

Late applications will only be accepted in extenuating circumstances and must be accompanied with a written explanation.

Eligible interstate or overseas students who are enrolled after first term may apply for the allowance. Date of enrolment must be noted on the application.

CONTRIBUTIONS AND CHARGES

Schools will receive the Educational Program Allowance of \$235 for Secondary Assistance recipients. For students in Years 7 to 10 the Allowance will be paid directly to the school and in the first instance, will be applied towards the voluntary contribution. Any balance will be applied against charges or as negotiated with the parent/guardian. For students in Years 11 to 12 the Allowance will be applied to cover charges, in the first instance.

CLOTHING ALLOWANCE

The clothing allowance of \$115 will be paid to the parent/guardian unless indicated on the application form that you wish it to be paid to the school. If payment to the parent/guardian is requested, the payment will be deposited into the parent/guardian bank account. It can take between 8 to 12 weeks to receive this payment.

PROCESSING OF PAYMENTS

Once the form is completed by the parent/guardian, the school will forward either the electronic file (via email) to the Financial Planning and Resourcing Directorate for processing whilst retaining the **original application form at the school** or if completing applications manually, forward the **original application forms** retaining a photocopy for the school records.

If you change any of your details supplied on the application form, please notify us as soon as possible on 9264 4516.

We will endeavour to have all clothing payments made to the parent/guardian by 29 May 2020.

FURTHER INFORMATION

Financial Planning and Resourcing Directorate Department of Education 151 Royal Street EAST PERTH WA 6004

Telephone: (08) 9264 4516 E-mail: <u>student.allowances@education.wa.edu.au</u>

Department of Education	2020 SECONDARY AS \$115 Clothing Allowance	Paid to parent or scho	ool	G
GOVERNMENT OF	\$235 Education Program	Allowance Paid to sc	hool	
	Valid to claim with Parent/Guardian	-	claim with own c	ard if living with parent(s)
	Not eligible if student born in 2001 of If living as an independent student,		ink must be prov	ided.
THURSDAY 9 APRIL 2020	Please retain a copy of the applicat	on form at the school	to in Vooro 7 to 1	0 will be paid to the
	school and will be applied towards t charges or as negotiated with the pa applied to cover charges in the first	he voluntary contribution. A arent/guardian. For student	Any balance will	be applied against
SCHOOL NAME (Please use sc	hool stamp including phone num	ber if possible)		SCHOOL CODE
Warnbro Community Hig	h School			4159
PARENT/GUARDIAN DETAILS		•		
SURNAME/FAMILY NAME		FIRST NAME		
STREET		SUBURB		POSTCODE
CONTACT PHONE No.		E-MAIL		
PARENT/GUARDIAN DEPART	MENT OF HUMAN SERVICES (CENTRELINK) CONCE	SSION CARD	DETAILS
Centrelink Health Care Card (Family Card only NOT Studen	nt card) Centre Pensio	link ner Concession Card		Affairs Pensioner Card d only – expires Dec 2020)
CARD No. (CRN OF PARENT/C (as per Centrelink Card)	SUARDIAN):			
START DATE ON CARD:		CARD EXPIRY Date: (must fall on or after first day of Term One)		
STUDENT DETAILS		INDEPENDENT ST		h letter from Centrelink) CLOTHING ALLOWANCE TO
SURNAME/FAMILY NAME	FIRST NAME	DATE OF BIRT		BE PAID TO (tick)
			[SCHOOL PARENT
			[SCHOOL PARENT
			[
BANK ACCOUNT DETAILS OF PA Payments will only be made by EFT – Pl	RENT/GUARDIAN (Complete only	if clothing allowance to l	be paid to parei	nt)
Name of Account Holder(s):				
BSB Number: (6 digits)		umber: (up to 9 digits)		
PARENT/GUARDIAN DECLAR	ATION			
	intend to claim the ABSTUDY So	chool Fees Allowance in	2020 for any o	f these children.
I authorise Centrelink to ver	wance for any of these children a rify my current benefit status and IRUE AND CORRECT AND AM AW	other pertinent details to	gain this entit	ement.
PARENT/GUARDIAN SIG			_ DATE:	
WITNESS DECLARATION (Con Officer)	cession card and application must	be sighted and witnessed a	at attending scho	ool by a Department
· · · · · · · · · · · · · · · · · · ·	card and confirm the details pro	ovided are correct.		
PRINT NAME OF WITNES	S WITNESS SIGN	ATURE PO	SITION HELD	DATE

FRINT NAME OF WITHESS	WITNESS SIGNATORE	FOSITION TILLD	DAI
If the form is completed and dated pri	or to the start of Term 1 complete the	e commencement confirmati	on below
(tick box and enter current date).			

I confirm that the above student(s) has/have commenced at this school in Term 1, 2020 DATE:_