YEAR 7 TO 10 STUDENT INFORMATION BOOKLET 2022

WARNBRO
COMMUNITY HIGH SCHOOL

Contact Us…

Street Address: 2 Swallowtail Parade, Warnbro WA 6169

Telephone: 08 9528 9400

Website: www.warnbro.wa.edu.au

Email: warnbro.chs@education.wa.edu.au

Principal: Mrs Debra Bright

Welcome

Dear Students, Parents and Guardians,

Welcome to Warnbro Community High School. This booklet is designed to give students and parents an overview of the school year and highlight some important school information and policies.

- ⇒ **School Times and Term Dates**
- ⇒ **School PBS Expectations**
- ⇒ **Parent Communication**
- ⇒ **Student Services Team**
- ⇒ **Information about Connect**
- ⇒ **Good Standing Policy**
- ⇒ **Canteen**
- ⇒ **Important Dates**
- ⇒ **Communicating with staff**
- ⇒ **Academic Progress Concerns**
- ⇒ **Attendance Information**
- ⇒ **Uniform Expectations**
- ⇒ **Anti-bullying Policy**
- ⇒ **School Map**

School Times

Monday to Friday	
8:26am	Warning Bell
8:30 – 9:34am	Session 1
9:34 – 10:38am	Session 2
10:38 – 11:03am	Recess
11:03 – 12:07pm	Session 3
12:07 – 1:11pm	Session 4
1:11 – 1:36pm	Lunch
1:36 – 2:40pm	Session 5
2:40pm	School Finish

ATTENDANCE MATTERS

Term Dates 2022 -

	Start Date	Finish Date
Term 1	Mon 31 January	Fri 8 April
Break	Sat 9 April	Mon 25 April
Term 2	Tue 26 April	Fri 1 July
Break	Sat 2 July	Sun 17 July
Term 3	Mon 18 July	Fri 23 September
Break	Sat 24 September	Sun 9 October
Term 4	Mon 10 October	Thurs 15 December

Pupil Free Days -

Labour Day Public Holiday	Monday 7 March
ANZAC Day Public Holiday	Monday 25 April
WA Day Public Holiday	Monday 6 June
Staff Development Day	Monday 18 July
Staff Development Day	Friday 26 August
Staff Development Day	Friday 18 November

Important Dates 2022

Term 1 - Students Commence	**Monday 31 January to Friday 8 April**
Year 7 Immunisations	Wednesday 23 February & Thursday 24 February
Swimming Carnival	Monday 28 February
OLNA (Round One) Years 10 -12	Monday 28 February - Friday 25 March
Labour Day (Public Holiday)	Monday 7 March
Parent Teacher Night	Tuesday 8 March
Interschool Swimming Carnival	Monday 14 March
School Photos	Friday 1 April & Monday 4 April

Term 2 - Students Commence	**Tuesday 26 April to Friday 1 July**
ANZAC Day (Public Holiday)	Monday 25 April
ANZAC Ceremony	Friday 29 April
Years 7 & 9 NAPLAN Online	Tuesday 10 May - Friday 20 May
WA Day (Public Holiday)	Monday 6 June
CASP Showcase	Thursday 16 & Friday 17 June

Term 3 - Students Commence	**Tuesday 19 July to Friday 23 September**
Staff Development Day	Monday 18 July
Year 10 Immunisations	Wednesday 20 July
Parent Teacher Night	Tuesday 26 July
NAIDOC Day Activities	Wednesday 27 July
Staff Development Day	Monday 26 August
Year 7 Immunisations	Wednesday 31 August & Thursday 1 September
OLNA (Round Two) Years 10 -12	Monday 29 August - Friday 23 September
R U OK Day	Thursday 8 September
Warnbro Day	Wednesday 14 September

Term 4 - Students Commence	**Monday 10 October to Thursday 15 December**
Years 10 Adventure Recreation Camp	Monday 7 November - 10 November
Remembrance Day Assembly	Friday 11 November
Staff Development Day	Friday 18 November
Year 8 Camp	Wednesday 7 December - 9 December
Year 10 River Cruise	TBA
Staff Development Day	Friday 16 December

Communicating with Staff

Warnbro Community High School is a large school with over a thousand staff and students. We know as a Parent/ Guardian that you may wish to communicate with staff in a timely manner, and we will always endeavour to transfer you to a designated staff member according to it's nature and priority.

If you would like to speak to a staff member, please contact us on 9528 9400 -

- To avoid disappointment, it is beneficial that you organise an appointment with a staff member to visit and meet to discuss the issue. Staff are likely to be unavailable if you arrive without an appointment.
- We have designated staff for particular issues. For example, the Principal will not necessarily be the first point of contact.
- When visiting WCHS, you must always come to Administration to Sign In before going into school grounds. This is a security measure and you will be asked about the nature of your visit and who your appointment is with.
- At the start of 2020, we had a strict 'Off and Locked Away All Day' Policy on mobile phones, we ask that you DO NOT contact your child on their personal mobile and to contact the school.
- It is not always possible to speak with a specific staff member right away, but Administration and Student Services will always forward your request to the appropriate staff member, who will contact you at their earliest convenience.

For attendance and absentee issues:

- Phone Student Services on 9528 9424 before 9.00am or respond to text on 0437 058 675.
- Submit absentee note to Student Services.
- Email: Warnbro.chs.absentees@education.wa.edu.au.

Please include your child's full name, the date and reason for absence.

If it is a prolonged absence please contact the Attendance officer by phoning 9528 9445.

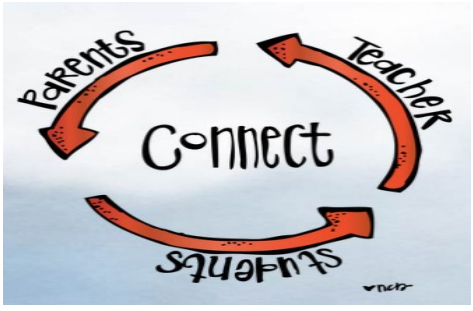
For concerns relating to your child's academic progress and in class issues:

- Contact class teacher in first instance – 9528 9400.
- Ongoing concerns contact Head of Learning Area.

For concerns about Social, Emotional, Mental Health and General Behaviour:

- Contact the Year Coordinator or Student Services Manager – 9528 9400.

Please ensure that your email address, home address and contact numbers are all up to date for communication purposes.



Parent Communication

School Reports	Reports are emailed home at the end of Term 2 and Term 4.
Parent Teacher Nights	Term 1 Tuesday 8 March and Term 3 Tuesday 26 July There will be an online booking for teacher appointments, you will receive information on booking closer to the date.
School Bulletin	The school bulletin is uploaded to our website, Facebook page and Connect school space twice per term.
School Facebook	Please like Warnbro Community High School on Facebook for news and updates.
Website	The school website includes information, publications and links to policies and procedures. www.warnbro.wa.edu.au.
Connect School Space	We use **Connect** to keep you updated with important information going on within the school.
Connect Classrooms	Connect is an integrated online environment for use by staff, it gives our teachers a tool to deliver content to the students via an online classroom.

Year 7 to 10 Contacts

Year 7 Coordinator	Michelle Bertschi	Michelle.bertschi@education.wa.edu.au
Year 8 Coordinator	Bianca Pedri	Bianca.pedri@education.wa.edu.au
Year 9 Coordinator	Eleanor Lambert	Eleanor.lambert@education.wa.edu.au
Year 10 Coordinator	Adam Cicanese	Adam.cicanese@education.wa.edu.au
Years 7 – 9 Student Services Manager	Aleesha McKenna-Green	Aleesha.green@education.wa.edu.au
Years 10 – 12 Student Services Manager	Dean Tyrrell	Dean.tyrrell@education.wa.edu.au
Years 7 – 12 Learning Support Manager	Julie Grobbelaar	Julie.grobbelaar@education.wa.edu.au
Years 7 & 8 Associate Principal	Craig Chadwick	Craig.chadwick@education.wa.edu.au
Years 9 &10 Associate Principal	Kelly Wetton	Kelly.wetton@education.wa.edu.au

Academic Progress Concerns

- Use the student diary or communicate via phone/email or Connect with the teacher.
- Discuss your issues first with the classroom teacher and then the Head of Learning Area (listed below) either via email or on 9528 9400.
- The Year Coordinator can help to facilitate communication between parties and organise progress checks from teachers.

LEARNING AREA	HEAD OF LEARNING AREA	EMAIL ADDRESS'
ARTS	Anna Lanza	Anna.lanza@education.wa.edu.au
ENGLISH	Fiona Powley	Fiona.coventry@education.wa.edu.au
HEALTH AND PHYSICAL EDUCATION	Ashley Snow	Ashley.snow@education.wa.edu.au
HASS	Elizabeth Loo	Elizabeth.loo@education.wa.edu.au
MATHS	Val Bilney	Val.bilney@education.wa.edu.au
SCIENCE	Flavio Rett	Flavio.rett@education.wa.edu.au
TECHNOLOGY	Greg Rackham	Greg.rackham@education.wa.edu.au
LINCS	Kara Addison	Kara.addison2@education.wa.edu.au
LINCS	Josh Palmer	Joshua.palmer@education.wa.edu.au

BE YOUR BEST™

School Expectations

WARNBRO COMMUNITY HIGH SCHOOL EXPECTED BEHAVIOURS

ALWAYS

FOLLOW FAIR AND REASONABLE INSTRUCTIONS FROM ALL STAFF
HAVE PHONES AND DEVICES OFF AND LOCKED AWAY ALL DAY
WEAR FULL UNIFORM
BE PUNCTUAL AND PREPARED
USE POLITE LANGUAGE, TONE AND VOICE

	Being Respectful	Being Responsible	Being Your Best
Whole School	Be polite and use manners Build positive relationships Use facilities with care Keep hands, feet and objects to self	Stay within boundaries Put rubbish in bins Treat equipment and resources with care Have a signed red pass if moving during class time Keep our school a smoke free zone	Set positive goals Move to class on the first siren Walk the shortest route to your class
In the Community	Be kind and considerate to community members	Be a responsible community member Hand in lost property Be road safe	Be positive about yourself and our school
In the Classroom	Be an active listener	Eat during break times Quietly enter and exit in an orderly manner	Encourage others Complete all tasks on time Ask for help when needed Seek feedback
In the Canteen	Say 'Please' and 'Thank you' Line up and wait your turn	Order your lunch before school starts Join at the end of the queue Play with care	Leave canteen area at first siren
On the Oval	Show good sportsmanship	Use equipment appropriately Sit within boundaries Play safely	Finish games at first siren Put rubbish in the bin
In the Toilets	Keep clean Wait your turn Respect privacy Leave promptly	Use during breaks Wash hands with soap Report damage and graffiti	Use toilets for intended purpose Turn taps off
In the Library	Outside - line up quietly Treat resources with care Use student entrance/exit Speak quietly	Have required materials out Place bags on racks Put books on returns trolley	Stay in your assigned area Be kind and considerate to all library users
Cyber Respect	Mobile Phone 'Off and Locked Away All Day'	Access class appropriate sites Keep passwords to self Report damages to teacher	Remain on task

Student Services Team and Student Support

Student Services Managers
Lead the Student Services team and are responsible for their specific cohorts and creating a positive school culture. They liaise with school members, families and community to manage issues of wellbeing, attendance, behaviour and educational outcomes to ensure success for all students.

Student Services Manager - Learning Support
Lead the Student Services team and is responsible for supporting the wellbeing of SAER students, managing resourced students and their EA's. Works with the primary schools on Year 6 transition.

Year Coordinators
They play a key part in creating a positive learning environment for their year group. Year Coordinators assist Student Service Managers in monitoring students attendance, uniform and students at educational risk. They support students' personal and social development and they provide a link between parents/ guardians and school staff.

Attendance Officer
The Attendance Officer tracks and monitors attendance across all year groups. Working with students, families and staff to improve attendance and engagement.

School Chaplain
YouthCARE Chaplains care for the social, emotional, mental and spiritual wellbeing of students, families and staff. This support helps students achieve their potential, both academically and in their social and family lives. They work to create positive school communities where students are empowered and encouraged to be the best they can be.

School Psychologist
Responsible for individual student support, assessments and development of individual and classroom support plans. They involve community and interagency levels with referrals and accessing community support as well as creating critical response plans and professional development of school staff.

Community Health Nurse
Promotes health and well-being for students, staff and families and provides health education and prevention services within the school as well as the wider community. Liaises with students, families and allied services around health concerns and develops management and emergency plans for student health issues.

Defence Force Mentor
The Defence Force Mentor provides support to secondary students of Australian Defence Force (ADF) members and their families, particularly during their transition into and out of a school on posting or during parental absences due to deployment, exercises or courses.

Aboriginal Indigenous Education Officer
Our AIEO is committed to focusing on improving the educational achievements and outcomes for all Aboriginal and Torres Strait Islander students, and providing support for families and teachers.

Student Support - Operations
Provides support to the team through coordinating targeted intervention programs, assemblies, new students, and promoting a positive school culture.

Student Support - Wellbeing
Provides support to the team, runs targeted intervention programs, assist the SSM – LS & WB with SAER students and promotes a positive school culture

Triage Officer
Responsible for managing the school's Triage process - taking calls, prioritising calls, monitoring responses and data. Point of contact for staff and students in the Triage office.

School Officers
School Officers manage attendance, provide administrative support and are the first point of contact for students and parents in Student Services.

Warnbro Community High School

Student Services Team 2022

Providing support to students and staff.

Student Services Managers

Year 7- 9

Aleesha McKenna-Green

Year 10-12

Dean Tyrrell

Learning Support
Year 7- 12

Julie Grobbelaar

Yr 7 Coordinator

Michelle Bertschi

Yr 8 Coordinator

Bianca Pedri

Yr 9 Coordinator

Eleanor Lambert

Yr 10 Coordinator

Adam Cicanese

Yr 11-12 Coordinator

Marie-Louise Earle-Sadler

Defence Force Mentor /Attendance Officer

Rebecca Vance

AIEO (Mon-Thurs)

Kirsten Mulholland

Community Health Nurse

Lisa Ferguson

Psychologist

Emma Gonzales

Chaplain (Wed-Fri)

Feranmi Taiwo

School Officer/ Attendance

Sheree Porter

Student Support Operations

Robert Schmidt

Student Support Wellbeing

Michelle Mallett

Triage Officer

Michelle Thompson

School Officer

Nicola Simmonds

School Officer

Te Del Carmen

School Officer

Mel Turner

Good Standing Policy

Warnbro Community High School seeks to create and maintain a positive learning environment for all students. Our expectation for each student is that they will maintain a consistent focus on their educational outcomes and positively contribute to our school community. At Warnbro we have 3 behaviour expectations and we expect our students to be committed members of our school community and adhere to them. **They are: Be Responsible, Be Respectful, Be Your Best.**

Good Standing is an acknowledgement of a student's engagement in learning, attendance and good behaviour. All students commence the year with their Good Standing. Students maintain their good standing status by attending school at least 90% of the time and consistently demonstrating desirable behaviours and attitudes that reflect our 3Bs. Where a student loses their good standing within the school community, they have an opportunity to participate in a fair, unbiased and voluntary process to address the target behaviours and regain their good standing status. Good standing is required to participate in extra-curricular activities, including representing the school at sporting and non-sporting events, holding a position as a Student Leader, attending year group events such as the Year 12 Ball and applying for inclusion in specialist programs. ***In 2022 we have two levels of Positive Student Standing:***

ADVANCED STANDING - Advanced Standing is a status awarded to students who deserve to be recognised for their commitment to their education. Students earn their advanced standing when they have:

- An attendance rate above 95%
- A clean behaviour record for the period
- No breaches of the school Uniform or Electronics policies
- Punctuality with attendance and submission of work

We view the students who have Advanced Standing as role models within our school community.

GOOD STANDING - All students commence with and retain good standing while exhibiting behaviours that align with the school's values and beliefs as articulated in the school's behaviour plan. Students with Good Standing:

- Have an attendance rate above 90%. Where there are extenuating circumstances for attendance below 90%, satisfactory evidence has been provided.
- Have minimal breaches of the school Uniform, Behaviour and Electronics policies that demonstrate students have learned from any minor transgressions
- Are punctual, prepared and active participants in their learning.

LOSS OF GOOD STANDING

This occurs when student behaviour does not align with our expectations. Students may have their good standing removed immediately following a serious breach such as:

- Being suspended
- Engaging in ongoing bullying behaviours
- Making physical contact with the intention to harm another student or staff member
- Videoing a fight in the grounds of the school or off-site where there is reasonable nexus between the incident and the school, with the intention of publishing on social media.

Students may also have their good standing removed following identification of ongoing attendance, behavioural or engagement concerns, and where they do not meet the criteria for holding good standing.

RE-INSTATMENT OF GOOD STANDING

WCHS has implemented a restorative and educative process to re-establish positive standing in the school community. Students who lose their good standing can follow up with their Year Coordinator to actively seek its re-instatement. They will achieve this by being supported to learn the expected behaviours, address any barriers, and will then be monitored for a period of two weeks at the end of which Good Standing will be re-instated if they have been successful in meeting expectations. This is a voluntary process which demonstrates a student's willingness to improve their performance and contribute to the positive learning environment for all students.

Attendance

Students are expected to be on site at 8:15am to allow time to get to their first period for 8:30am. All students are expected to attend school regularly and attend their classes on time. Timeliness is important as the beginning of each lesson is important for their learning. Being on time demonstrates respectfulness and shows the development of skills required in the workplace.

Email and SMS are our preferred methods for attendance and absentee issues:

Email: warnbro.chs.absentees@education.wa.edu.au

SMS: 0437 058 675

All absences and late arrivals to school are required to have a signed letter or explanation from a parent or guardian. Missed time in class accumulates to having significant impact on student learning. The Department of Education states that any student whose attendance is below 90% will be considered at risk of not achieving. Parents will receive letters from the school if their child is considered at risk due to attendance.

When making plans for 2022 please note that vacations during school time are not acceptable absences, and will affect your child's attendance % and therefore their Advanced Standing. This may mean your child is unable to attend non-curriculum events such as reward days, sports carnival, interschool activities etc. Continued lateness to school without explanation may result in a loss of Good Standing.

Monitoring of Attendance

For any explained absences please contact the school - either by phone, text, email, on our website or by writing on the absentee letter. Any discrepancies or queries about the information in the absentee letters/emails needs to be addressed either by phone, email or by writing on the absentee letter and returning it to the school.

Why should my child attend school on a regular basis?

- From day one, attending school can prevent experiences with learning difficulties.
- Regular attendance ensures that learning across all areas can occur without any gaps in knowledge.
- Regular attendance assists students in building friendships, as well as social and communication skills and improves self-esteem.

What can the school help with?

We can check individual students attendance and view any problems or progress on a weekly basis. We can give you strategies to help your child attend school regularly.

Mobile Phone Policy

For the purposes of this policy, 'mobile phone' includes iPads, tablets, smart watches and associated listening accessories, such as, but not limited to, headphones and ear buds.

The Department of Education does not permit student use of 'mobile phones' in public schools unless for medical or special circumstances as outlined in the policy.

It is important to note that it is not a requirement at Warnbro CHS for students to have a mobile phone or other personal electronic devices at school except in the case where students have to monitor a health condition as part of a school approved documented health care plan.

Warnbro CHS recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their children with 'mobile phones'. This policy details the conditions under which 'mobile phones' are permitted at Warnbro CHS.

This policy supports the school to provide a safe, nurturing and productive learning environment for students reducing the potential for learning distractions. It also seeks to protect the privacy of staff and students, improve social connections at school and improve the health and wellbeing of students.

Students will not be permitted to have 'mobile phones' or similar devices at school and if a student is seen with a 'mobile phone' or similar device during any part of the school day, the device will be confiscated. Failure to comply with the school rules surrounding 'mobile phones' and other devices may result in disciplinary action in accordance with the Department's Student Behaviour Policy and Student Behaviour Procedures.
WCHS takes no responsibility for lost, stolen or damaged 'mobile phones' or other devices.

Conditions of Use

- The use of 'mobile phones' for all students will be banned from the time they arrive at school to the conclusion of the school day. This includes before school and at break times (off and locked away all day).
- Students who bring their **'mobile phones'** /device to school are required to switch off, and hand their phone into the designated phone drop in area in student services. The student owner of the phone will be recorded, and the phones securely stored until collected from student services by the student at the conclusion of the school day.

Exemptions and Communication

Exemptions to this policy include where a student requires a **'mobile phones'**:

- to monitor a health condition as part of a school approved documented health care plan in which case the student will be issued with a purple pass as part of their Health Care Plan.
- Smart watches must be in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day. Smart watches do not need to be stored in student services.
- While at Warnbro WCHS, students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's Administration or Student Services. Students will always be permitted to use a WCHS phone for important matters.

Breaches of this Policy

- Students who breach this policy will have their 'mobile phone' confiscated and held at Administration.
- **First offence**: The confiscated item will be logged and stored at Administration, the parent/carer will be informed, and the 'mobile phone'/device can be collected by the student after the end of the school day.
- **Second Offence and Subsequent Offences**: If a student breaches the WCHS Student **'mobile phones'** In School Policy for a second time, the phone will be confiscated and held at Administration. Parent/carer will be informed and requested to collect the 'mobile phone' from the school at their earliest convenience.
- Students will lose their Good Standing status.
- In the case of repeated inappropriate **'mobile phone'** use by a student, the principal may direct the withdrawing of the student's **'mobile phones'** from the school for a determined period or permanently.
- Further disciplinary action, in accordance with Warnbro CHS Student Behaviour Policy and Procedures may be a result of repeated breaches and or depending on the circumstances of the breach.

NOTE: At any time, a student's refusal to follow a staff member's request to hand their 'mobile phone'/device to the staff member will be treated as a serious breach of the school's behaviour code. Sanctions will include loss of Good Standing and detention or may involve suspension from school.
Breaches of this policy will be managed in accordance with the WCHS School Behaviour Management Policy and Procedures.

Mobile Phone Flow Chart

Warnbro Community High School – Student Mobile Phone Policy

OFF & LOCKED AWAY ALL DAY

For the purposes of this policy; "mobile phone" includes iPads, tablets, smart watches and associated listening devices, such as, but not limited to, headphones and earbuds
Smart watches must be on aeroplane mode

Student leaves phone at home

Student checks in "mobile phone" at Student Services drop windows prior to the first bell (8.26am)
Student Owner recorded and "mobile phone" securely locked away, ticket given and they collect after 2.40 at drop window in Student Services

Student has "mobile phone" out in class
Student becoming defiant

Student has Mobile Device out at recess or lunch

Teacher calls Triage as Student is not following fair and reasonable instructions to check in phone, phone collected and checked in at Admin with Associate Principal

Duty Teacher calls Triage as Student is not following fair and reasonable instructions to check in phone, Triage may attend / SS will use CCTV to identify and phone checked into Admin with Associate Principal

First Offence
Phone will need to be collected at end of day from Associate Principal
Name logged and entered onto SIS as a behavioural issue
Parent / Guardian informed
Email re 1st offence sent

Second Offence
Phone will need to be collected from Associate Principal by Parent / Guardian
Name logged and entered onto SIS as a behavioural issue. Students will lose Good Standing
Associate calls parent / guardian
Email re 2nd offence sent

Third Offence
Associate will contact parent / guardian re offence.
Name logged and entered onto SIS as a behavioural issue – Intention to suspend
Meeting with Principal set re phone policy.
Phone will need to be collected by parent

Repeated Inappropriate Use
Phone will need to be collected by parent / guardian
The Principal may direct the withdrawing of a student's mobile phones from school for a determined period or permanently. Further disciplinary action may result.
Interview required with Principal

Exemptions to the policy includes where a student requires a mobile device

- Monitor a health condition as part of a school approved health care plan developed through Case Management Process with SSM

Students will have a PURPLE MOBILE PASS

Connect

Connect is a secure online environment developed by the Department of Education for staff, students and parents in public schools. It is a teaching, learning, collaboration and communication space. It will give our teachers a tool to deliver content to the students via an online classroom. This means your children will be able to share with you what they are learning about, submit assignments and discuss issues together online anywhere, anytime. For you, Connect provides easy access to information relevant to your child's classes and learning such as assessments, teacher feedback and attendance data.

Schools can use Connect to keep you updated with important information. Things like:

- Whole school or cohort notifications
- Class Details
- Classroom learning activities
- Notifications from individual teachers
- Attendance Records
- Work children have completed
- Assessments and Marks

The Connect Now app can be downloaded from the Apple App Store or Google Play.

Please ensure the school has your up-to-date EMAIL address so the school has it on record for any communication required.

Bullying Policy

At Warnbro CHS, our moral purpose is to make a positive difference to the lives of young people. We have a vision that our school community will work together to create a vibrant and nurturing environment where students have a strong self-belief in achieving success now and in the future.

Warnbro CHS students are encouraged to be respectful, be responsible and be their best. Our expectations are that students manage conflict responsibly, are kind and considerate of others, and report bullying to staff in a timely manner so that it may be dealt with effectively.

Warnbro CHS does not tolerate bullying, violence, harassment or discrimination. Everyone in our school community has a responsibility to prevent bullying behaviours and uphold others' rights to feel safe and be treated with respect at all times.

The information within this document supports the Guidelines for Prevention and Managing Bullying and the Behaviour Management in Schools Policy from the Western Australian Department of Education.

What is bullying?

Bullying is defined as "repeated verbal, physical and/or social behaviour that causes physical and/ or psychological harm". Bullying can involve an individual or a group misusing their power over one or more persons who feel unable to stop it from happening.

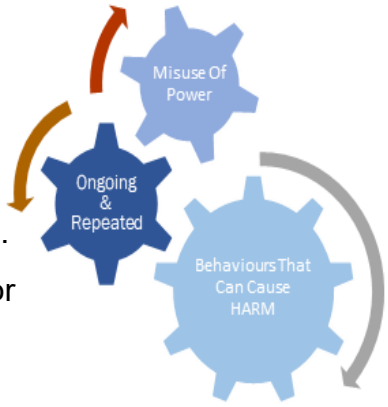
Bullying can happen in person or online and can be obvious (overt) or hidden (covert).

What is not bullying?

Single incidents and conflict or fights between equals, whether in person or online, are not defined as bullying, however these conflicts still do need to be addressed and resolved.

Other behaviours that do not constitute bullying include:

- Not liking someone or a single act of social rejection.
- One-off acts of meanness or spite.
- Isolated incidents of aggression, intimidation or violence.

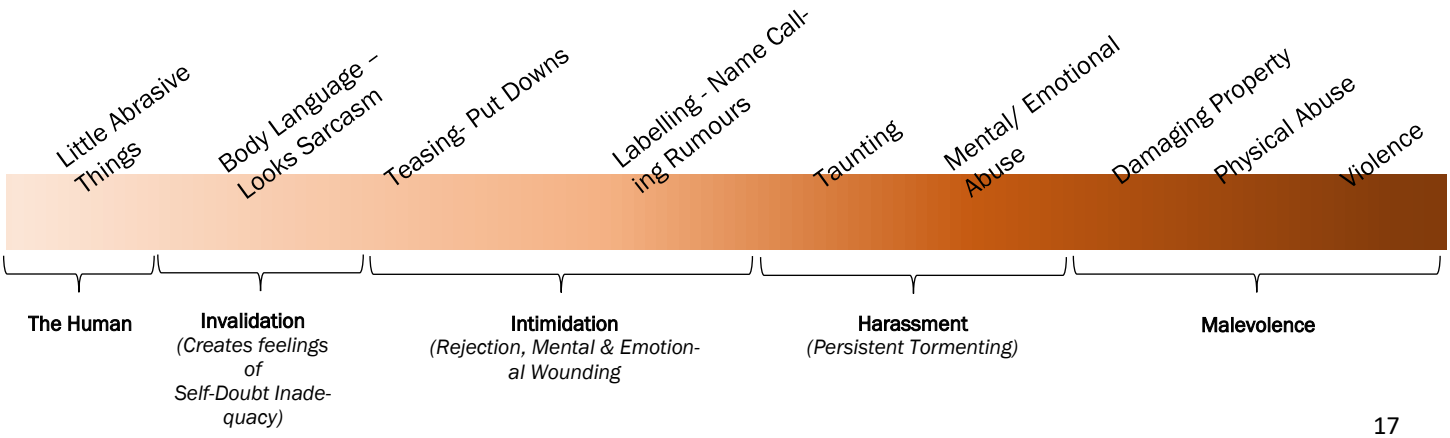


These issues may mean that a person lacks appropriate inter-personal skills.

Additional support may be required for these matters by the Year Coordinator and Student Services team.

The Spectrum of Bullying

Unchecked bullying has the potential to get increasingly worse. At Warnbro CHS we believe it is important to address the early stages of bullying to decrease the likelihood of escalation.



Bullying Policy

Roles students may play in bullying:

Students may play different roles in bullying behaviour in different circumstances including:

- As the person being bullied.
- As the person bullying someone else.
- A bystander to bullying behaviour – someone who sees or knows someone is being bullied.

Bystanders can also play several different roles:

- Students who assist the student doing the bullying and actively joins in bullying.
- Students who just watch; encouraging bullying by giving silent approval.
- Students who know about bullying but are passive and do nothing about it.
- Students who defend or support the student who is being bullied by intervening, getting teacher support or comforting them.

The actions of a 'supportive' bystander can prevent and reduce an incident and help a student recover from bullying. At Warnbro CHS we expect bystanders to get teacher support and help others impacted by bullying.

How does Warnbro CHS deter bullying?

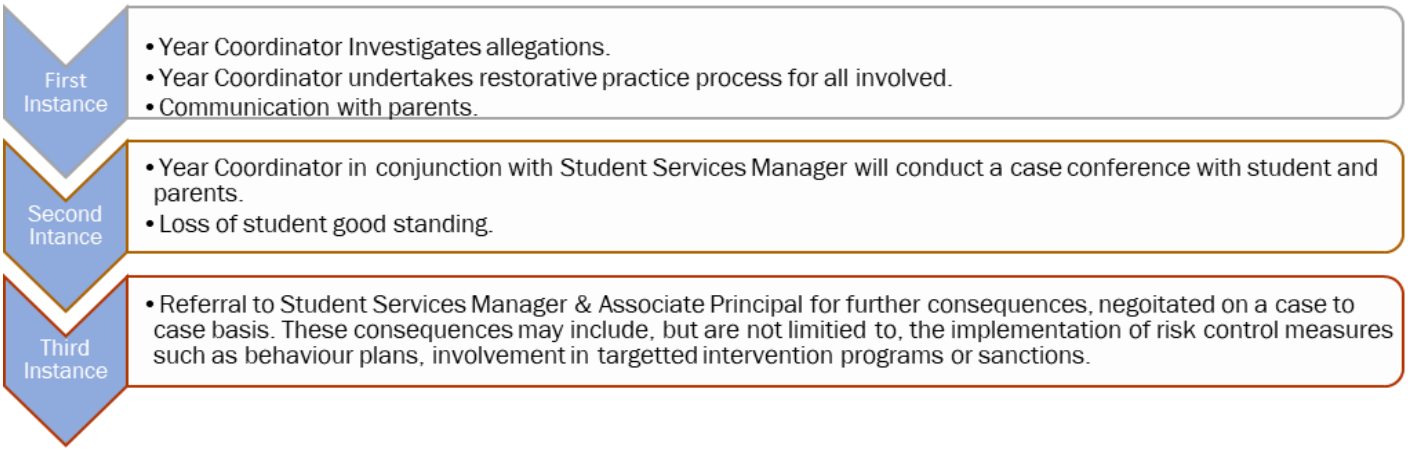
Australian and international research was used to develop proactive strategies to prevent and reduce the impact of bullying at Warnbro Community High School. These strategies constitute a multifaceted whole-school approach to bullying prevention and include the following:

- Whole-school detailed policy to address bullying.
- Effective PBS expectations and a positive school environment which promotes safety, consistency and responsibility.
- Consistent classroom practices and processes to increase teacher understanding and competencies in effective classroom management. Emphasis on effective behaviour management methods which are consistently applied, non-hostile and non-punitive, including the use of restorative practices.
- Increased student awareness of bullying prevention in the school community through:
    - Bullying prevention sessions with students during transition.
    - Year Group and whole-school initiatives.
- Utilisation of teaching and learning programs to develop student's communication, social skills, empathy, assertiveness and resilience through curriculum, evidence-based SEL programs and targeted intervention programs
- Adequate supervision of students during recess and lunch
- Upskilling students and staff in conflict resolution and/or restorative practice strategies.
- Promotion of positive bystander behavior through education and acknowledgement of pro-social behaviours.

Warnbro CHS is committed to providing a safe and positive high school experience. In order to achieve this, the school will continue to review and evaluate the policy and procedures on an annual basis. If there are any recommendations for improving the schools Bullying Prevention Policy, we invite you to send your ideas to the Student Services Manager.

Consequences for Bullying Behaviour

Warnbro Community High School has developed consequences for bullying and bystander behaviours. - *All instances and follow up will be documented and filed in student's central file.*



What to do if you are a student who is being bullied or know that bullying is taking place:

- As soon as possible, get teacher or Student Services support so they can help address the problem [especially if threats have been made].

Remember it is always okay to talk about bullying.

- Collect, fill and hand in a Bullying Incident Report Form at Student Services
- Talk to someone at home or someone you trust about what is happening.
  - They can contact Student Services to inform them of the bullying for follow up
  - If you do not feel comfortable speaking to parent, staff or peer, the Kids Helpline can be contacted on 1800 55 1800 to provide you further support and guidance.
- Make your own commitment to upholding others' rights to feel safe at all times.
- If you are involved in a bullying situation, take actions likes those listed above. Listen to the student being bullied and offer them support to seek help.
- If the bullying is occurring online or via text message, record or screen capture the bullying. Speak with a staff member or guardian immediately, especially if threats are made. Visit the e-Safety Commissioner website for further ideas and support, or contact the police if there is an immediate threat to a person's safety.

What to do if you become aware that your child or another student is being bullied:

- Listen to the young person, offer support and contact the Year Coordinator immediately. This ensures the situation is addressed quickly and appropriately.
- Refrain from encouraging retaliation, as this can lead to an escalation towards violence. Research shows that students who become emotionally distressed and aggressive in response to bullying can be further targeted as "provocative victims".
- Parents/guardians who want to support their young person are encouraged to access: **http://bullyingnoway.gov.au** and for parents/guardians who are concerned about online safety are encouraged to access: **https://www.esafety.gov.au.**

Encourage your child to uphold the expectations of Warnbro CHS and be a supportive and respectful member of the school community.

Uniform Policy

Warnbro Community High School's uniform policy was developed by the School Board in consultation with students, their parents and staff of our school. The range of uniform pieces are varied enough for students to individualise their look, cater for WA's climate and accommodates Warnbro Community High School activities.

The Department's Dress Codes for Students Policy, states that all Public Schools are required to have a dress code and students are required to comply with the code, unless they have been granted an exemption. Exemptions and sanctions will be managed in accordance with the School Education

Regulations 2000 and requirements in the Dress Code for Student Procedures.

- The dress requirement applies at all times when attending school or school excursions;
- Students wearing the uniform outside of the school are expected to behave in a manner that promotes a positive school image;
- All uniform items can be purchased from the store, Hot Klobba in Port Kennedy;
- Appropriate footwear must be worn by all students.

Personal Presentation

It is important that students take pride in themselves, the school and the community.

- Uniform items are to be neat and clean;
- Uniform items are to be worn to size and design;
- We encourage students to be sun smart.

Aim

A school uniform reinforces in students a pride in their own appearance, instils recognition of

themselves as an integral part of the school community and assists in developing pride in representing their school. Issues of equality, health and safety are factors that contribute to the establishment of the uniform.

At Warnbro Community High School, we aim to develop a strong sense of belonging and school pride. Our dress requirements help us to:

- *Enables teachers to quickly identify our own students from others;*
- *Encourages equity among students;*
- *Caters for all seasons;*
- *Assist in building school pride;*
- *Foster and enhance the public image of the school;*
- *Looks good and easy to care for.*

Uniform Policy

Uniform Management

All students, parents and staff have a role to play in uniform management.

STUDENTS

All students who attend Warnbro Community High School are required to wear full school uniform. The uniform enables students to be clearly identified as members of the school community and encourages a sense of positive identity. Students are required to wear their school uniform when travelling to and from school, on all excursions and when attending exams.

PARENTS

Are asked to support the school uniform policy and dress requirements by checking students at home and responding to school communications regarding uniform concerns. Where a student cannot comply with the dress requirements, a note is required from the parent/guardian.

STAFF

All school staff share co-responsibility to encourage compliance with the school dress requirements.

Procedure for students without uniform:

- If students are having uniform difficulties, they need to see Student Services before school to have a discussion regarding this.
- If students arrive at class completely out of uniform without a note from Student Services, their Year Coordinator/ Manager will contact home and follow set procedures.
- Class teachers will mark students that have incorrect uniform on Academy
- Year Coordinators will monitor uniform status and students may lose their Good Standing if they continue to not follow school uniform policy and procedure.

UNIFORM CAN'S

⇒ School Shirt or Polo

⇒ School Jacket (including Specialist and Leavers)

⇒ Navy blue or black shorts, skirts and pants

⇒ Navy blue or White long sleeved shirt/jumper **UNDER** the school shirt

⇒ Navy blue or black tights/leggings **UNDER** navy blue or black shorts or skirts

⇒ Enclosed sturdy shoes

UNIFORM CAN'TS

⇒ Hoody's

⇒ Items containing logos

⇒ Items with stripes

⇒ Tights/Leggings

⇒ Jeans

⇒ Bike Shorts

⇒ Ugg boots

⇒ Thongs or Sandals

WARNBRO COMMUNITY HIGH SCHOOL

Uniform Price List

PORT KENNEDY STORE
Shop 1, 5 Fielden Way, PORT KENNEDY WA 6172
Email: portkennedy@hippocketworkwear.com.au
Phone: 9535 1900 (Option 2)

OPERATING HOURS
Mon-Fri 8.30am to 5pm
Thurs 8.30 to 5pm
Saturdays 8.30am to 3pm
Closed Sundays & Public Holidays

www.hotklobba.shop

Uniform Item	Size	Sell Price (Incl. GST)
Unisex Uniform		
School Polo Includes School Logo Polyester Navy/White Unisex Adult Sizing HK-WCP	08K/4XS S 2XL 10K/3XS M 3XL 12K/2XS L 4XL 14K/XS XL 5XL	$28.00
Softshell Jacket Includes School Logo Polyester Navy HK-WCLJ	Kids 10 12 14 16 Ladies XS L S XL M 2XL Mens S 2XL M 3XL L 5XL XL	$55.00
Sports T-Shirt Includes School Logo Polyester Navy/Blue - Stirling Navy/Green - Collins Navy/Red - ANZAC Navy/Gold - Darwin Unisex Adult Sizing HK-WCFP	08K/4XS S XL 10K/3XS M 2XL 12K/2XS L 3XL 14K/XS	$30.00
Microfibre Sports Shorts No Logo Polyester Black Unisex Adult Sizing PD-7NSS	6K S XL 8K M 2XL 10K L 3XL 12K 4XL 14K	From $17.95 Kids $19.95 Adults
Track Pants No Logo Polyester Black PD-7WUZP	Kids 06 12 08 14 10 Adults S 2XL M 3XL L 4XL XL 5XL	From $29.95 Kids $31.95 Adults

At Warnbro Community High School, we aim to develop a strong sense of belonging and school pride.

A school uniform reinforces in students a pride in their own appearance, instils recognition of themselves as an integral part of the school community and assists in developing pride in representing their school. Issues of equality, health and safety are factors that contribute to the establishment of the uniform.

Uniform Item	Size	Sell Price To Students (Incl. GST)
Girls/Ladies Uniform		
Ladies Senior School Shirt **Years 10-12 Only** Includes School Logo Polyester/Cotton White HK-WCSL	06 12 18 08 14 20 10 16 22	$40.00
Girls Skort No Logo Polyester/Rayon/Spandex Black SPA-SOR09TEP	04 14 S 06 08 10 12	$29.95
Girls Skirt No Logo Polyester/Rayon/Spandex Black PP-SKT070	Ladies 02 10 18 04 12 20 06 14 08 16	$39.95
Girls Shorts No Logo Polyester/Rayon/Spandex Black MI-7004G MI-7004L	Girls Ladies 08 08 16 10 10 18 12 12 20 14 14	$40.00 Girls $45.00 Ladies
Girls/Ladies Dress Pants No Logo Polyester/Viscose Black MI-7400L	Girls Ladies 04 08 16 06 10 18 08 12 20 10 14	$50.00 Girls $55.00 Ladies
Boys/Mens Uniform		
Mens Senior School Shirt **Years 10-12 Only** Includes School Logo Polyester/Cotton White HK-WCSM	13/33 16/41 13.5/34 16.5/42 14/36 17/43 14.5/37 17.5/45 15/38 18/46 15.5/39	$40.00
Boys Cargo Shorts No Logo Polyester/Cotton No Logo. Black B586CS	Kids Adults 04 12 S XL 06 14 M 2XL 08 16 L 10	Kids $32.95 Adults $43.95
Boys/Mens Dress Pants No Logo Polyester/Viscose Black B585CP	Kids Adults 04 12 S XL 06 14 M 2XL 08 16 L 10	Kids $40.95 Adults $54.95

Canteen

Warnbro Community High Schools canteen is managed by Kingston Kitchen. They are a family owned and operated canteen provider, committed to delivering fresh, tasty and healthy food at an affordable price. Kingston have partnered with Spriggy Schools making it easy for students to pre order items on their app or order at the canteen before class. Facilities will include cash, EFTPOS and in line with the schools policy EFTPOS by card only during school and not via phone stored card.

You're welcome to follow Kingston Kitchen on Facebook for special events and pop up food specials.

Kingston's KITCHEN

SNACKS

Fruit Salad **(GF)**		$4.00
Add Yogurt		$5.00
Hash Brown		$1.00
Toasty - Cheese	$2.00/**GF**	$3.00
Toasty - Vegemite	$2.00/**GF**	$3.00
Toasty - Ham & Cheese	$4.00/**GF**	$5.00
Toasty - Chicken, Cheese & Mayo	$5.00/**GF**	$6.00
Sliders – Sweet Chilli / Plain		$3.50
Egg, Bacon & Cheese Muffin		$4.00
Breakfast Wrap		$6.00
Egg, Bacon, Cheese & Hash Brown		
Croissants		$5.00
Ham & cheese / Cheese & Tomato		
Fresh Baked Muffins		$3.50

DAILY ITEMS

Chicken Wraps

- Sweet Chilli $5.00
- Plain $5.00
- Caesar $6.00

Sushi

- Tuna & Cucumber **(GF)** $5.00
- Crispy Chicken $5.00

Burgers

- Beef $5.00
- Cheese $5.00
- Fish $5.00

Pizza **$5.00**

- **Ham**
- **Meat Lovers**
- **Cheese**

DRINKS

Chill Range 300ml	$2.50
Chill Range 600ml	$4.50
Orange C 300ml	$2.00
Orange C 600ml	$3.50
Waterfords	$4.00
Water	$2.00
Up & Go – various flavours	$3.00

DAILY SPECIALS

Monday

Spaghetti Bolognaise $5.00 /**GF** $6.00

Lasagne $5.00

Tuesday

Nachos/Tacos $5.00

Wednesday

Chicken noodles with vegetables $5.00

Thursday

Butter Chicken & Rice **(GF)** $5.00

Friday – Pie Day! – All come with sauce.

Large Pie $5.00

Giant Sausage Roll $5.00

VARIOUS ICE CREAMS & TREATS AVAILABLE FROM $1.50

Download the SPRIGGY app to order online.

We aim to cater for all food allergies and intolerances, you can let us know when ordering online or pop in and see us!

Spriggy Schools

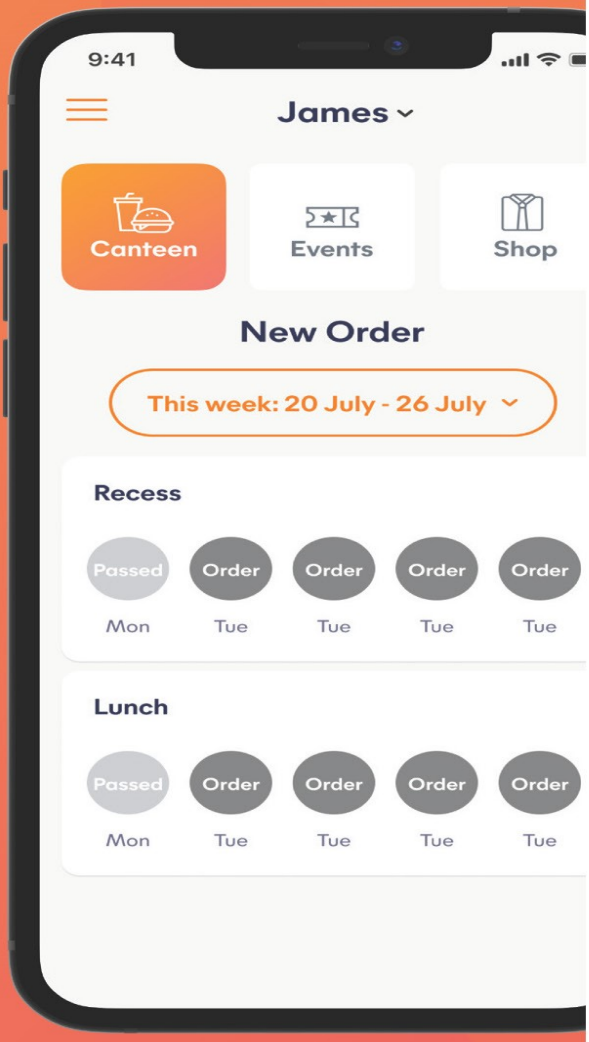
The canteen has partnered with Spriggy Schools for online lunch orders!

Creating your account

- Download the app
- Register your details
- Create a profile for each child

Placing your first order

- View the canteen menu on the home screen
- Browse the menu and tap 'Add to Cart' on any item
- Go to cart and tap 'Place Order' to confirm
- You can edit or cancel your order before the cut-off time



Download the app now!

GET IT ON Google Play

Download on the App Store

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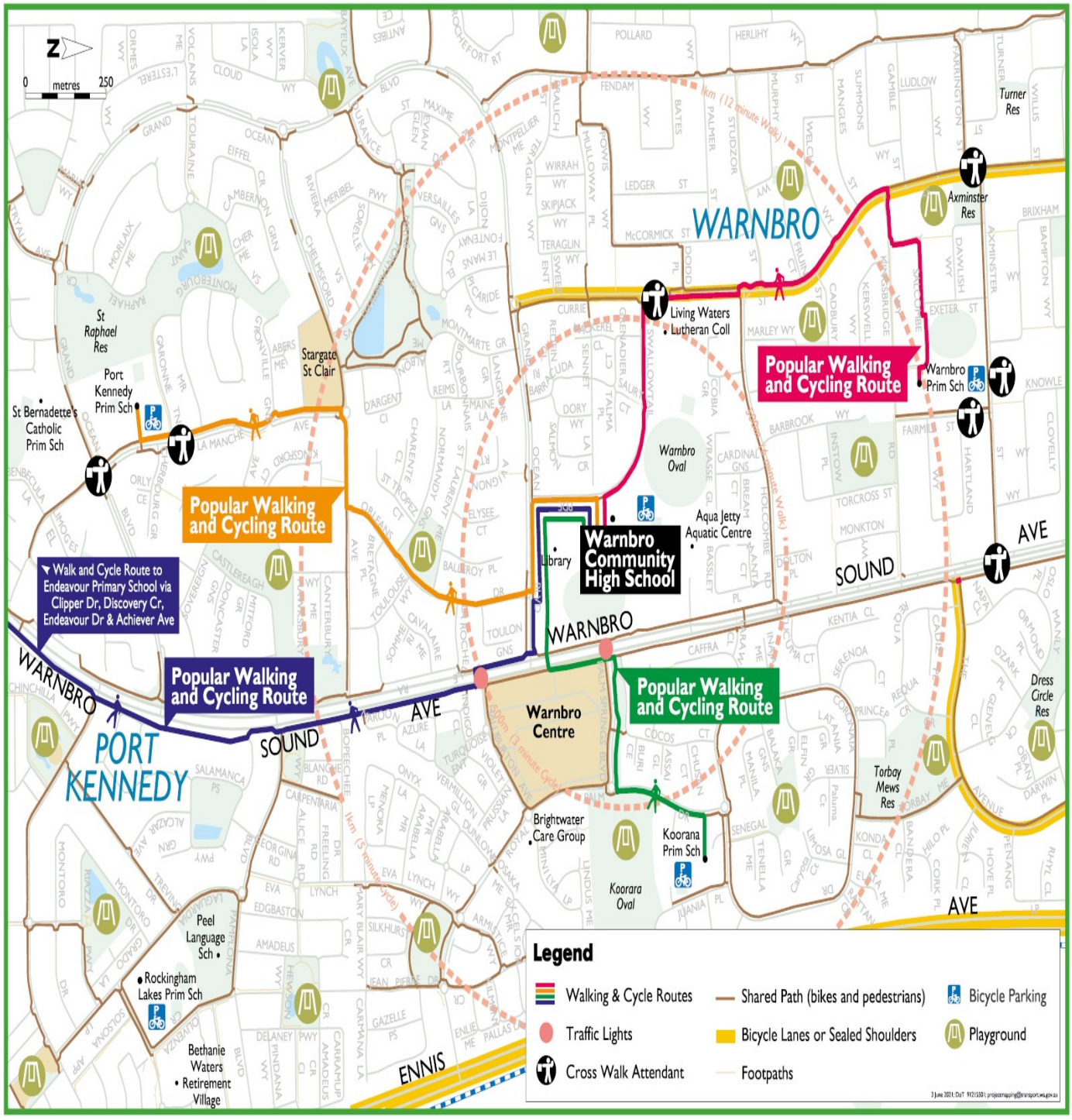
Your Move

Your Move Schools is a community-focused program that support schools and students to use active and sustainable transport options to and from school. Your move offers teaching resources, access to funding and rewards to encourage the school community to use bikes, walking, public transport and scooters to school safely. Warnbro Community High School is a Your Move School and from time to time we ask the school community to complete surveys for feedback to improve these services.

This map below makes it easy to plan the best route to walk or ride to Warnbro Community High School.

How to get to Warnbro Community High School



www.yourmove.org.au

The information contained in this publication is provided in good faith and believed to be accurate at time of publication. The State, City of Rockingham or Warnbro Community High School shall in no way be liable for any loss sustained or incurred by anyone relying on the information. 052021

Support Services

Emergency and consultation contacts for parent/guardian/student support and helpful numbers	Contact numbers
Urgent mental health telephone support for children and families (Under 18 years - 24 hours - 7 days)	1800 048 636
Crisis Care (24 Hour Service) (Free Call 1800 199 008)	(08) 9223 1111
Department for Child Protection (Free Call 1800 622 258)	(08) 9222 2555
Family Help Line (24 Hour Service) (Free Call 1800 643 000)	(08) 9223 1100
Gay and Lesbian Counselling Service	(08) 9420 7201
Kids Help Line (24 Hour Service)	1800 551 800
Lifeline (24/7 Crisis Support)	13 11 14
Mental Health Emergency Response Line (MHERL Metropolitan) (24hr/7)	1300 555 788
Mental Health Emergency Response Line (MHERL Peel) (24hr/7)	1800 676 822
Parenting WA Line (Free Call 1800 654 432)	(08) 6279 1200
Rural Link	1800 552 002
Local hospital	(08) 9599 4000
WA Police	131 444 or 000
Legal Aid	1300 650 579
State Emergency Services	1300 130 039
Alcohol and Drug Information Service (24 Hour Service)	1800 198 024
Poisons Hotline	131 126
Health Direct Australia	1800 022 222
Women's Domestic Violence Helpline	1800 007 339
Men's Domestic Violence Helpline	1800 000 599

Websites
www.headspace.org.au
www.reachout.com
www.sane.org
www.beyondblue.org.au

Telephone 000 for Emergencies

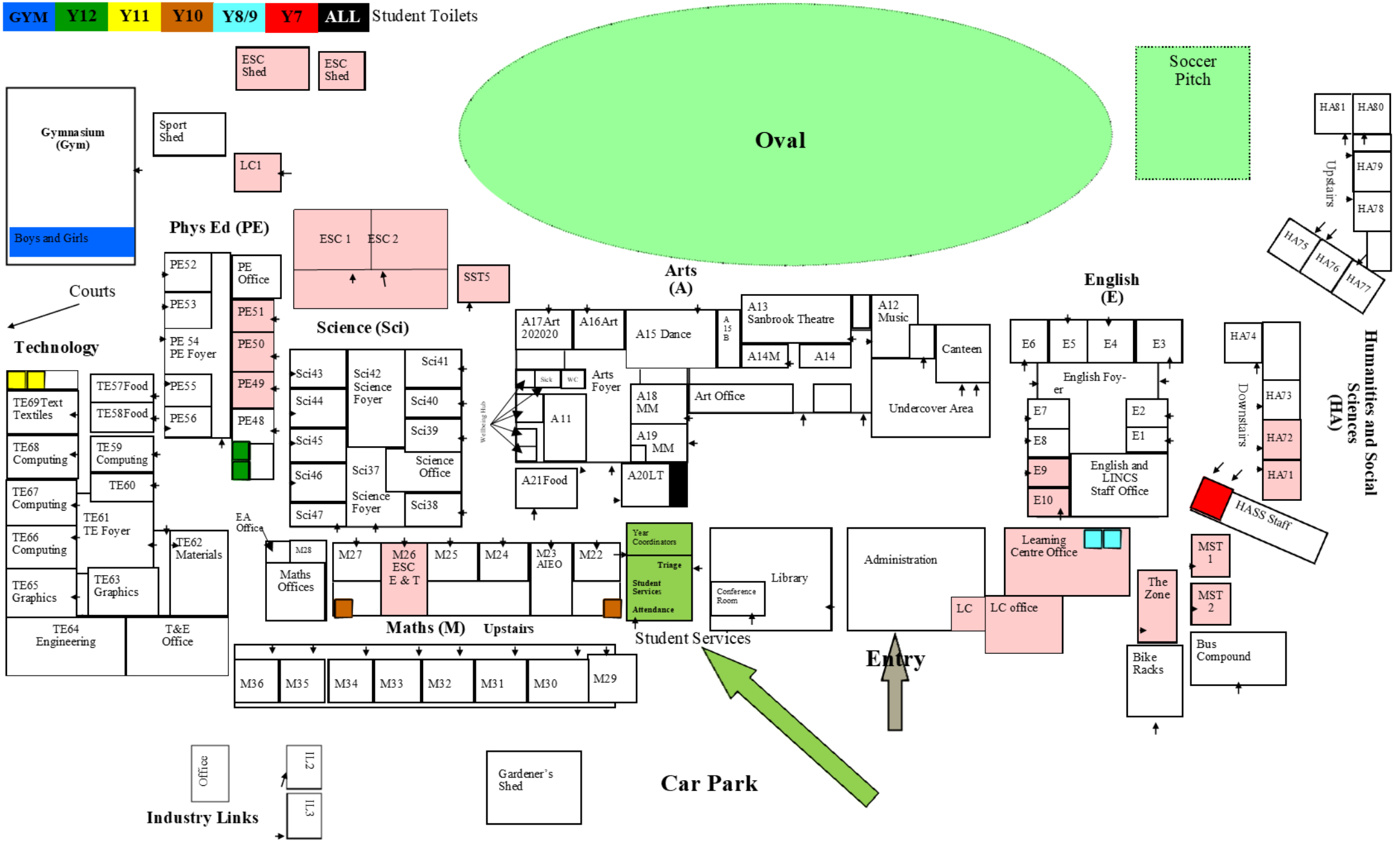
Under 16 years old, present to Perth Children's Hospital emergency department, 24 hours.

Over 16 years old, present to any local hospital emergency department, 24 hours.

WCHS - SCHOOL MAP 2021

Warnbro Sound Avenue

GYM | Y12 | Y11 | Y10 | Y8/9 | Y7 | ALL | Student Toilets



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Swallowtail Parade