

## IMPORTANT INFORMATION AND DATES FOR START OF 2025 SCHOOL YEAR AT WARNBRO COMMUNITY HIGH SCHOOL

Please Read to find out about:

- Opening Hours of Administration
- Prizes for Early Payment of your Contributions and Charges
- School Uniform and Uniform Shop Opening Hours
- Secondary Assistance Scheme Dates
- Booklist Items and where to access
- First Day Procedures

The School's Administration Reception will be open  
From Wednesday 29 January 2025.

**Students First Day of School is WEDNESDAY 5 FEBRUARY 2025**

**CONTRIBUTIONS AND CHARGES:** To ensure the financial viability of the school and to enable it to provide a quality educational program for the students in its care, the School Board has approved Compulsory Charges and Voluntary Contributions for the 2025 school year along with other additional requirements.

The income generated from both Contributions & Charges is *vital* important to the school providing an enriched educational experience for your child. Your support of the school through the prompt payment of these Contributions and Charges will be greatly appreciated. The following are the dates and times when you can come into the school before students commence.

Thursday	30 January 2025	8.00am to 3.45pm.
Friday	31 January 2025	8.00am to 3.45pm.
Monday	03 February 2025	8.00am to 3.45pm.
Tuesday	04 February 2025	8.00am to 3.45pm.

***Please Note that Contributions & Charges are due by the first day of school.***

You may also attend the school at the end of this year (2024) during normal office hours to make payments for 2025. The **Administration Reception** is open from 8.00am to 3.45pm each day with the office closing on Thursday 12 December, last day for students and staff.

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**PRIZE for EARLY PAYMENT IN FULL:** Payments of Charges and Contributions made in **FULL** before the end of term one 2025 will go into a draw with three prizes of a **refund of your child's Charges and Contributions in full**. Payment in FULL will also include Periodical Payment Agreements received before the end of term one and/or any payment made above SAS claims where the balance of Charges and Contributions has been paid in full. So be an Early Bird and make a payment before school ends this year or in January.

**APPLICATION FORMS FOR SECONDARY ASSISTANCE SCHEME** will be available from the school's Administration. Please remember that **a new application needs to be made each year**. More information about eligibility can be found at <https://www.warnbro.wa.edu.au/accounts/sas-applications/>. This information is also located in the library of Connect School Space and Compass School Documentation. **Applications close on Friday 11 April 2025.**

**PURCHASE OF BOOKLIST ITEMS:** The school uses **Campion Education** for the Booklist items. In Year 11 and 12 they are a good source of textbook items. For Year 7 to 10 the items are mostly stationery, while you can use Campion, you can use Officeworks or other local outlets; this includes items such as scientific calculators.

Most students will need a USB Flash Drive 32GB device and most students requires these across multiple subjects please only purchase one at the start of the year and purchase more only if needed. **Please check the booklist carefully against the Contributions and Charges Sheet enclosed and purchase only items for the subjects that your child is undertaking.** Booklist can be found on the school web site <https://www.warnbro.wa.edu.au/accounts/additional-costs/>. This information is also located in the library of Connect School Space and Compass School Documentation.

Orders to Campion can be placed on line at [www.campion.com.au](http://www.campion.com.au) using the code found on the front of the booklist or posting to 28 Kembla Way Willetton 6155 or email to [wasales@campion.com.au](mailto:wasales@campion.com.au) . **Orders must be received before Friday 20 December 2024. Late orders will incur a fee.**

**ADDITIONAL COSTS NOTICE:** Each year the school informs the parents /carers of any possible additional expends for the delivery of subjects that their child is enrolled in. This the maximum cost you will be requested and most times the maximum is never reached. To view the Additional Cost please visit school web site <https://www.warnbro.wa.edu.au/accounts/additional-costs/>. This information is also located in the library of Connect School Space and Compass School Documentation.

**UNIFORMS:** Here at Warnbro Community High School our uniform promotes the public image of our school and has a positive impact on the students' self-esteem, sense of belonging and pride as part of the school community. We expect students to comply with the full uniform as it is essential that we can identify students on site and keep our school safe. The uniform is endorsed by the school board and the wearing of school uniform is supported strongly by the Warnbro community. There is an expectation that students will comply with the dress requirements and divert the need to follow up on breaches of the school uniform policy.

New Uniforms can be purchased from **Hip Pocket (also known as Hot Klobba)** which is run by a private company located at **Shop 1, 5 Fielden Way, Port Kennedy.**

Opening hours are Monday- Friday 8.30am to 5pm, Saturday 8.30am to 3pm.

Website is <https://mandurah.hippocketworkwear.com.au/shop-by-custer/schools/warnbro> and phone number is 9535 1900 (Option 2) and email is [portkenedy@hippocketworkwear.com.au](mailto:portkenedy@hippocketworkwear.com.au).

New uniforms can be purchased or pre-ordered from Hip Pocket at any time - please see enclosed Price List.

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## FIRST DAY PROCEDURES WEDNESDAY 5 February 2025

*The first day of school is an exciting and can also stressful time for all students, irrespective of year group. This is especially so for year 7 students or students beginning at the school for the first time.*

*There are several things' parents can do to reduce this stress on their child. We would request that you strongly consider the following when preparing for the first day of school:*

### **Before the first day of school:**

1. Ensure your child is enrolled at the school. This is confirmed by the receipt of a Contribution and Charges sheet sent to you in the mail.
2. Ensure that your child is enrolled in the appropriate courses (years 9-12). If there are inconsistencies in their enrolment, please contact the school immediately. All year 7 & 8 students study a generic course and so there is no need to check courses for these students.
3. Ensure your child is adequately prepared for school with the appropriate equipment as outlined on the booklist.
4. Ensure you have purchased a school uniform. See enclosed Price List.

### **On the first day of school:**

1. Ensure your child is in full school uniform. This promotes belonging within the school and reduces follow up issues throughout the day.
2. It is suggested large booklist items such as Art folios are left at home until the child knows their full timetable. Arrangements can then be made for these items at a later date.
3. Ensure arrangements for lunch have been made. Lunches can be ordered from the canteen before school any day. (Menu enclosed and canteen ordering details)
4. Ensure you have identified a pickup point for the end of the day. Please be advised the car park is extremely busy at the start and end of the day.
5. Ensure your child is on time, first siren is at 8.25am for an 8:30am start.
6. Advise your child of the location of their year group assembly to start the day (see below).
7. Advise your child to look for staff in hi-vis. Staff will be ready to welcome your child to Warnbro Community High School and answer any questions prior to the commencement of first day assemblies.

First day assemblies are held in all year groups to welcome students and clarify expectations. Students need to attend the following areas by 8:30am:

Year 7 students	HASS Block Court Yard
Year 8 students	Arts Lawn Area
Year 9 and 10 students	Science Lawn
Year 11 and 12 students	Front lawn behind double storey Maths Block

The locations can change from the above, so I would suggest that your child check the noticeboard at the gate.

We look forward to a positive start to the school year and appreciate your support in preparing your child appropriately for day one.

If you require clarification of any of the material you have received or if you need additional information, please contact the school on 9528 9400 before the last day of school, 12 December 2024. I trust that 2025 will prove an enjoyable and productive year for us all.

Regards

Warnbro CHS Administration Team.

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